Receiving USDA and Non-USDA Multi Food Orders



Customer Orders
Warehouse Staging & Manifests

Food
Food Audit
Generate Food Report
Search Food
Search Food Order
Receive Food Order

Payments
List Warehouse Payments

Click on "Search Food Order"



Enter delivery start and end date and click "Search". The user may also narrow the search further by enter a program, status, confirmation no. or food code.

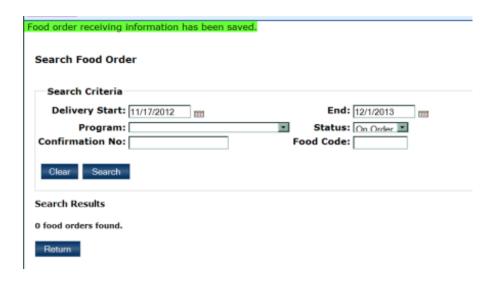


Click on "Receive" next to the food order you wish to receive.

Receive Order
Confirmation No.: 225236 *Tracking No.:
*Tracking No. Type: O Contract O Invoice O Purchase Order O Other
Expected Arrival: 11/15/2013
*Actual Arrival:
*Seal No.:
*Truck Line.:
Mixed Fruit Canned - 100211
Pack Size: 1
*Pack Date: None
*Best Used By: None
Storage: Dry
*Load in Good Condition: OVer ONo
Expected Quantity: 300
*Received Usable:
Reason: ODamaged OShort OOver OOther
Comments:
Canned Corn - 12110
Pack Size: 1
*Pack Date: None
*Best Used By: None
Storage: Dry
*Load in Good Condition: OYes ONo
Expected Quantity: 100
*Received Usable:
Reason: ODamaged OShort OOver OOther
Comments:
Cancel Save
*Required

Complete all of the required information and click "Save".

If there is a discrepancy, the user must check "No" for the Load in Good Condition. Ender in the actual units received. Check whether the discrepancy was damage, short, over or other and enter a comment in the text box.



The user will receive a confirmation once the food order has been received.